

SAMPLE JOB DESCRIPTION

JOB TITLE: Interpreter

The primary function of interpreters is to provide ASL-English interpretation for d/Deaf and hard-of-hearing students, classmates and educational staff. Consultants will assist supervisors regarding skill evaluation, scheduled preparation time and professional conduct of interpreters.

Duties and Responsibilities:

- interpreting for d/Deaf and hard-of-hearing students, hearing classmates and educational staff
- participating in educational team meetings
- interpreting for co-curricular activities, parent meetings, and other occasions that may arise
- preparing for classroom interpreting
- continuing professional development and skill advancement
- pursuing the AVLIC Canadian Evaluation System (CES) Certification
- **Qualifications:**
- a graduate of a recognized ASL-English Interpretation Program
- an active member, in good standing, of AVLIC and local affiliate chapter
- have, or be in the process of attaining, Canadian Evaluation System (CES) certification
- understand the language implications in the education of d/Deaf and hard-of-hearing students
- knowledgeable of the basic aspects of children's physical, educational, social and emotional development
- knowledgeable of the basic principles of educational practices, the function of support services, and the role of interpreters as part of an educational team
- experience working or interacting with d/Deaf and hard-of-hearing persons, especially children
- knowledgeable of Deaf culture and community resources
- objective and flexible with a professional attitude

- able to work in an educational environment
- good interpersonal skills
- able to work as a team member